

# EUGENE KLEIN

PROJECT MANAGER/ SENIOR ARCHITECT

78-22 79th Street  
Glendale, New York 11385

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## PROFESSIONAL PROFILE:

As a results-driven, field architect and project leader with comprehensive experience, I have assumed various roles to execute timely completion of diverse projects.

- +20 years of experience spanning all project phases from site assessment for client purchase; Request for Proposals (RFP's); schematics design through construction administration; managing production teams and coordination between clients, vendors, consultants and contactors.
- Oversaw small through large scale construction with general contractor/subcontractors in all trades, at local and out-of-state long-term sites for hospitality, residential, commercial, and mixed-use projects from 500 s/f to 1.9 million s/f.
- Surveyed, documented, developed and detailed new and existing construction to comply with required ADA, Zoning, Building and Egress Codes; as well as LEED standards, in several states.
- Meet with clients and consultants to discuss design, codes, value engineering, resolving conflicts and change orders.
- Conscientious leadership resulting in high morale, productivity and crew retention.

## AREAS OF EXCELLENCE:

Project and Team Management  
Construction Administration  
Consultant & Client Relations

Quality Assurance  
Code & Zoning Compliance  
Architectural Detailing

Spatial Resolution  
Shop Drawing & Spec. Review  
Document Standardization

## WORK EXPERIENCE:

Mar. 2013 to  
Sept. 2018

CRITERION GROUP L.L.C. / DEVELOPER  
PROJECT MANAGER; SENIOR ARCHITECT

ASTORIA, NY

Site assessment for potential purchase and development; Apply artistic expertise and technical skills to generate presentations, renderings and plans for "Request for Proposals" competitions; Developed new construction projects with a focus on multi-family apartment buildings.

## NOTABLE PROJECTS:

- **49<sup>th</sup> Avenue & 21<sup>st</sup> Street:** L.I.C./Hunters Point, NY **Project Manager; Senior Architect**
  - Developed programming, consulting, strategic planning, conceptual designs, space planning, design development and production;
  - Applied knowledge of architectural design, construction detailing, construction procedures, zoning and building codes, and building materials within the developer's budget;
  - Gathered information, calculations, made studies and prepared sketches for design proposal:
- **Woodhaven Blvd:** Rego Park, NY **Project Manager; Senior Architect**
  - Site assessment with developer for feasibility to develop site into multi-family apartment building;
  - Managed all architects, consultants and General Contractor from concept through completion of construction and As-Built drawings:
- **Brooklyn Heights Library;** Brooklyn, NY **Project Manager; Senior Architect**
  - Prepared design proposal in response to the Brooklyn Library's RFP to develop and update the site of the existing Brooklyn Heights Library;
  - Design proposal included a working educational rooftop farm offered through the updated library:

Aug. 2009 to  
Mar. 2013

FREELANCE  
ARCHITECTURAL, BUILDING CODE & CAD CONSULTANT

GLENDALE, NY

## WORK EXPERIENCE (CONTINUED):

Mar. 2006 to Feb. 2009    GREENBERGFARROW ARCHITECTS    NEW YORK, NY  
ARCHITECTURAL PROJECT CAPTAIN; OFFICE CAD COORDINATOR

Developed and managed new and existing projects with a focus on retail fit-outs, commercial buildings (*retail & offices*), parking garages, residential and mixed used buildings core and shell construction.

### NOTABLE PROJECTS:

- **City Point:** Brooklyn, NY    **Project Captain & Code Compliance**
  - As a specialist of large scale/high-rise structures, reviewed project compliance with DOB codes, various zoning, and LEED certification;
  - Tabulated s/f for area usage, reviewed specs, and schedules:
- **Bergen Town Center;** Bergen County, NJ    **Construction Administrator & Project Captain**
  - Designed the expansion/renovation project in phases to meet client's need for minimal disruption to mall operation;
  - Collaborated with general contractor to design continual fire protection and egress management for entire mall throughout construction period:
- **Filene's Basement;** Bergen County, NJ    **Construction Administrator**
  - Oversaw construction of project resolving conflicts among project's and mall's general contractors
  - Reviewed, approved/denied and documented all RFI's, samples and changes:

Aug. 1997 to Mar. 2006    BRENNAN BEER GORMAN / BRENNAN BEER GORMAN MONK, LLP    NEW YORK, NY  
ARCHITECTURAL PROJECT CAPTAIN; INTERIOR PROJECT ARCHITECT; CAD LIBRARIAN

Refined and applied knowledge of construction and layouts for new and existing office buildings, casinos, hospitality, residential and mixed-use buildings, interior/exterior design and details, including restaurants, spas and conference centers.

### NOTABLE PROJECTS:

- **Stowe Mountain Lodge;** Stowe, VT    **On-Site Construction Administrator & Project Captain**
  - Long-term on-site representative for architectural team during two of three phases, responding to RFI's, inquiries, suggestions, value engineering and resolving conflicts;
  - Managed, reviewed and assigned work to design and production teams to meet deadlines
- **Marriot Hotel;** Hartford, CT    **Senior CAD Draftsman**
  - Brought onto project to reorganize, align standard features and streamline CAD files and drawing, color and sheet layouts, as well as correcting and enforcing CAD standards;
  - Refocused drafting team, resulted in the project getting back under budget and coming in on time:
- **The Intercontinental Hotel and Conference Center at the Cleveland Clinic;** Cleveland, OH    **Senior CAD Draftsman**
  - Refined skills, proved reliability and advanced to Sr. Draftsman after two years;
  - Developed standardized Excel tables for drawings which was adopted by entire office;
  - Introduced the use of X-Refs and blocks (which were not being utilized on the project) resulting in minimized mistakes, increased production and deadline compliance:

### COMMITTEE AFFILIATIONS:

- CAD Standards
- CAD Testing
- New Technologies

**EDUCATION AND PROFESSIONAL DEVELOPMENT:**

<b>Oct. 2018</b>	<b>NEW YORK SAFETY AND TRAINING</b> ■ OSHA 30 (Construction):	Brooklyn, NY
<b>Oct. 2009</b>	<b>THE CFA/CADD TRAINING CENTER</b> ■ Revit 2010 Architecture;	New York, NY
<b>Aug. 1999</b>	■ Architectural Desktop 2 Design Documentation:	
<b>Aug. 1995</b>	<b>YESTERMORROW DESIGN/BUILD SCHOOL</b> ■ Professional Design/Build (I & II):	Warren, VT
<b>May 1995</b>	<b>NEW YORK INSTITUTE OF TECHNOLOGY</b> ■ B.S. Architecture	Old Westbury, NY

**COMPUTER SKILLS:**

AutoCAD R2016	■ ■ ■ ■ ■ ■ ■ ■ ■ ■ □	Microsoft Outlook	■ ■ ■ ■ ■ ■ ■ □ □ □
Revit 2014	■ ■ ■ ■ ■ □ □ □ □ □	Microsoft Excel	■ ■ ■ ■ ■ ■ □ □ □ □
PhotoShop	■ ■ ■ ■ □ □ □ □ □ □	Microsoft Word	■ ■ ■ ■ ■ ■ ■ ■ ■ □
Adobe Acrobat	■ ■ ■ ■ ■ □ □ □ □ □	BlueBeam	■ ■ ■ ■ ■ ■ ■ □ □ □
SketchUp	■ ■ ■ ■ □ □ □ □ □ □		