

FATIMA S RAZA

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ABOUT ME

1+ years of Professional experience within the retail and residential architecture field. My passion lies within design that focus' to help communities and people from a humanitarian perspective. By undertaking hands-on work and exploring new creative designs, I am eager to learn and develop while tackling challenges. I am enthusiastic about collaborating with a team and contributing to collective design efforts. I am actively pursuing a path to become a licensed architect by gaining practical experience in the field.

EDUCATION

BACHELOR OF ARCHITECTURE Minor in Environmental Studies & Sustainability NAAB Accredited	[Spring 2019 - Spring 2023]	NEW JERSEY INSTITUTE OF TECHNOLOGY Hillier College of Architecture & Design Newark, New Jersey
PRINCETON HIGH SCHOOL	[Fall 2014 - Spring 2018]	

EXPERIENCE

ARCHITECTURAL DESIGNER - Drafting completed architectural drawing sets for residential, commercial, and high-end retail clients. - Conducted surveys, went on site visits, created Matterport scans of existing conditions, modeled survey data inputs in revit. - Trained new employees, walked them through company standards and design programs such as revit, autocad, etc. - Performed code research, assisted with zoning and bulk charts for exterior work in residential projects. - Produced construction details, enlarged callouts, enlarged details, ceiling soffit details, etc.	[July 2023 - Current]	Studio 43D Fairfield, New Jersey
ARCHITECTURAL INTERN - While working part time, I was able to work closely and hands on in the field. Took hand measurements. - Walked through building inspections. - Aided and assisted with framework of new construction projects.	[May 2022 - Jan 2023]	A&B Roofing & Construction South Brunswick, New Jersey
PEER ADVISOR LIAISON - Taught Freshman Seminar Classes (Introduction to College) for incoming architecture students. - Mentored 20+ students each semester, set up weekly meetings and check-ins. - Lead community service committee where we volunteered for different organizations throughout each semester.	[Aug 2019 - May 2022]	New Jersey Institute Of Technology Newark, New Jersey
ARCHITECTURAL INTERN - Worked on Specification packages for Interior designers. - Took care of printing and sending out construction sets as well as printing presentation boards for meetings. - Input data for new projects and clients.	[Oct 2017 - Jan 2019]	KSS Architects Princeton, New Jersey

ACTIVITIES

ALPHA RHO CHI Director of Philanthropy	[Jan 2019 - Jan 2021]	Professional Design Fraternity Newark, New Jersey
ALPHA SIGMA TAU Vice President of Organization Development	[Jan 2021 - May 2023]	Social Sorority Newark, New Jersey
Director of Event Planning	[Nov 2022 - May 2023]	
	[Nov 2021 - Nov 2022]	

LEADERSHIP

AIAS Print Shop Volunteer	[Nov 2020 - May 2022]	New Jersey Institute of Technology Newark, New Jersey
HABITAT FOR HUMANITY Secretary / Volunteer - Completed constructing houses that consisted of only framing. - Cut and install floor and restroom tiles, painted all walls, door trims, wall bases, etc. - Worked on landscaping, installed fence around property.	[Jan 2020 - May 2023]	New Jersey Institute of Technology Newark, New Jersey

SKILLS

PROGRAMS / PHYSICAL			
Revit	Bluebeam	Sharepoint	Matterport
AutoCAD	Adobe Suite: Illustrator, Photoshop, Indesign	BQE Core	
Rhino	Mircrosoft Office Suite	Laser Cut	
Enscape	Smartsheet	Woodwork	

AWARDS & ACKNOWLEDGEMENTS

TRANSECT Selected Works Magazine	[Fall 2021]	New Jersey Institute of Technology Newark, New Jersey
DEANS LIST	[Fall 2019-May 2023]	New Jersey Institute of Technology Newark, New Jersey